



**National Programme  
of  
Mid Day Meal in Schools  
(MDMS)**

**Annual Work Plan & Budget  
2019-20**

Name of the State/UT Jammu & Kashmir

Soft copy of this format can be downloaded from [www.mdm.nic.in](http://www.mdm.nic.in)

# Mid Day Meal Programme Annual Work Plan and Budget 2019-20

*(Please do not change serial numbers below)*

---

## 1. Introduction:

### 1.1 Brief history

- **In the State of Jammu & Kashmir:** - National Programme of Nutritional Support to Education (popularly known as Mid Day Meal Scheme) was launched in the J&K State in September 2004 with an objective to give a boost to Universalization of Primary Education by increasing enrollment, retention and attendance. In pursuance of the directions dated 20th April, 2004 of the Hon'ble Supreme Court, the J&K School Education Department reviewed various issues related with the proper implementation of the scheme in accordance with the directions and necessary measures have been taken as under:-
  1. The programme has been universalized.
  2. At gross root level, the scheme is being implemented under the supervision of PRIs, School Management Committees & Village Education Committees.
  3. The food grains are lifted from the FCI by the Directors of Consumer Affairs and Public Distribution Department on behalf of the Education Department as the CAPD has a good network of sale outlets across the State with capacity to store the food grains. Thereafter the food grains are being lifted from the nearest Public Distribution Centre by the authorized representative of the identified schools.
  4. The contingent paid workers were originally assigned the job of cooking but now for this purpose cook-cum-helpers have been engaged and assigned the job of cooking.
  5. Necessary expenses on account of implementation of the Mid-day Meal Scheme are being met out of the funds in the ratio of **90:10** as Central Share and State Share for Cooking Cost, Honorarium to Cook-cum-Helpers (Recurring Component).and Construction of Kitchen-cum-Stores (Non-recurring Component).

### 1.2 Management Structure

The MDM scheme is being implemented in the State by Mission Director, MDM. A cell has been created in the Mission Directorate for effective and efficient implementation of the scheme. To ensure the transparency of the Scheme, the following mechanism has been put in place:

- a. Two Joint Directors of Samagra Shiksha have been charged with the responsibility of monitoring the scheme in their respective provinces.
- b. **Constitution of the District Level Committee headed by Principal DIET of the respective District.**
- c. Constitution of the Zonal Level Committee headed by one Principal of +2 institution of the respective zone to be nominated by the Chief Education Officer of the concerned District.

Moreover, for smooth implementation and monitoring of the MDM scheme, State Government vide order No: 305-Edu of 2017 dated: 14-06-2017 has created

Management/Monitoring Structure at Divisional/District level separately for Jammu & Kashmir Divisions as under:

- |    |   |                               |
|----|---|-------------------------------|
| 1. | Joint Director (KAS) --                 | Ex-Officio, JD MDM.           |
| 2. | All Principal DIETs --                  | Ex-Officio, DD MDM.           |
| 3. | Assistant Director (Plg), CEO Office -- | Ex-Officio, AD MDM.           |
| 4. | All Principals of Model Schools --      | Ex-Officio, Cluster Head MDM. |
| 5. | Head of the respective Institutions --  | In charge , MDM.              |

Assistant State Coordinator, MDM (Samagra Shiksha) has been appointed as Nodal Officer at State Level.

In addition, the monitoring of the MDM Scheme has been brought under the control of Panchayati Raj Institutions (PRIs), School Management Committees (SMCs) and School Management Development Committees (SMDCs).

### **1.3 Process of Plan Formulation at State and District level.**

The process of Plan formulation started from the school level. The SMC/SMDC/PRI members were consulted while formulating plan at school level. The school level plan got consolidated at the Zonal level under the supervision of the Zonal Education Officer of the respective zone. The Zonal level plan got consolidated at the District level by the Chief Education Officer. After the District Level consolidation, the Plan was compiled at the Divisional level and then finalized at the State Level.

## **2. Description and assessment of the programme implemented in the previous year (2018-19) and proposal for current year (2019-20):**

During the year 2018-19, against the PAB approval of 23130 No. of schools with the enrollment of 776998 No. of children, the State has covered only 23121 No. of Schools (13360 PS + 9770 UPS) with the coverage 607468 no. of children. For the current Financial Year 2019-20, the State has proposed 927751 No. of children (611994 PS + 315757 UPS)

### **2.1 Regularity and wholesomeness of Mid-Day Meals served to children; interruptions if any and the reasons therefore problem areas for regular serving of meals and action taken to avoid Interruptions in future.**

The Mid-Day meal was regularly served to the children during the current financial year 2018-19 in the State. However, interruption in serving the meals in the schools arises because of disturbances in Kashmir Division when schools were closed and due to shortage of food grains (Rice) and disturbance at the border in Jammu Division as PAB-MDM approved less number of 776998 children for the year 2018-19 as compared to the existing enrolment of 971247 children. For the next financial year (2019-20) the scheme will be implemented smoothly in the state subject to availability of funds.

### **2.2 System for cooking, serving and supervising mid-day meals in the schools**

In the State, the Mid-Day Meal is cooked by Cook-cum-helpers engaged in the Schools under the supervision of incharge teacher MDM and served to the children under the supervision of PRIS, VECs and is sometimes served in the presence of parents.

## 2.3 Details about weekly Menu.

### 2.3.1 Weekly Menu – Day wise

<i>S. No</i>	<i>Day</i>	<i>Name of the Commodity/Item to be served</i>
1	<b>Monday</b>	a.) Pulses ( e.g Arhar Dal,) b.) Potato, Tamato, Onion(Mixed)
2	<b>Tuesday</b>	a.) Pulses ( e.g Rumhaa Dal, /Masoor Dal) b.) Seasonal Vegetables( Combined at least three)
3	<b>Wednesday</b>	a) Pulses (e.g. Rajma Dal. /Channa Dal) b) Nutri and Tomatos( Mixed)
4	<b>Thursday</b>	a)Pulses (e.g. Moong Dal, ) b)Potato, Onion, Tamato( Mixed)
5	<b>Friday</b>	a) Meat/ Cheese b) Seasonal Leafy Vegetables (Mixed)
6	<b>Saturday</b>	a) Pulses (e.g Beans/ Choola dal) b) Mixed leafy vegetables ( Combination of three)

### 2.3.2 Additional Food items provided (fruits/milk/any other items), if any from State/UT resources. Frequency of their serving alongwith per unit cost per day.

Eggs are being provided in low enrollment schools as an additional food item.

### 2.3.3 Usage of Double Fortified Salt,

The Directors implementing the Scheme in the State were instructed to use the Double Fortified Salt in all the Schools and the necessary instructions have been conveyed up to the School Level. All the schools serving MDM is using Double Fortified Salt while preparing meals.

### 2.3.4 At what level menu is being decided / fixed,

As per the guidelines, the School Management Committee decides the daily Menu in the School as per their requirement and availability.

### 2.3.5 Provision of local variation in the menu, Inclusion of locally available ingredients/items in the menu as per the liking/taste of the children

The variation in local menu arises due to different geographical locations in the State.

### 2.3.6 Time of serving meal

Generally, timings for serving of Mid-day Meal at school level is between 1:00 pm to 1:30 pm during recess time.

## **2.4 Fund Flow Mechanism - System for release of funds (Central share and State share).**

### **2.4.1 Existing mechanism for release of funds up to school/ implementing agency levels.**

The funds received from the GoI, MHRD and authorized by the State Finance Department are further released from the School Education Department (Administrative Department) to both the Directorates of School Education for its further release to CEOs/ZEOs and up to school level.

### **2.4.2 Mode of release of funds at different levels.**

After receiving the Central Share from the MHRD, GoI, the credit confirmation is sought from the State Finance Deptt and the same are released to Directors (Jammu/Kashmir) for its disbursement to Districts / Zones for implementing the Scheme in Schools. The State Share against the Central Share is released directly by the Planning and Development Department to the DDCs concerned under the Districts Plan. The State is not directly e-transferring the funds to the schools but the e-transferring has been started from the Zonal level.

### **2.4.3 Dates when the fund released to State Authority / Directorate / District / Block / Gram Panchayat and finally to the Cooking Agency / School.**

The date of the funds received/released is given in table AT-23 of AWP&B 2018-19.

### **2.4.4 Reasons for delay in release of funds at different levels.**

There is no such delay in release of funds at any level during the current year. However; some delay has been caused because of the confirmation of credits by the State Finance Department. In the SSMC meeting instructions have been conveyed to the State Finance Department to confirm the credits of the funds received within a span of 10-15 days.

### **2.4.5 In case of delay in release of funds from State/ Districts, how the scheme has been implemented by schools/ implementing agencies.**

In case of delay in release of funds from the State/Districts, the Scheme is being implemented out of the school local fund or on credit basis.

### **2.4.6 Initiatives taken by the State for pre-positioning of funds with the implementing agencies in the beginning of the year.**

The State is taking the initiative for implementing the Public Finance Management System (PFMS) under the Mid-day Meal Scheme for operating the funds upto school level and shall be implemented shortly.

## **2.5 Food grains management,**

### **2.5.1 Time lines for lifting of foodgrains from FCI Depot-District wise lifting calendar of foodgrains.**

The food grains are lifted by the CAPD Department from the FCI godowns on behalf of District authorities on quarterly basis.

### **2.5.2 System for ensuring lifting of FAQ foodgrains (Joint inspections at the time of lifting etc.).**

During the course of State Steering cum Monitoring Committee meeting the FCI members are directed to provide the Fair Average Quality (FAQ) food grains to the Schools

### **2.5.3 Is there any incident when FAQ food grain was not provided by FCI. If so, the action taken by the State/District to get such foodgrain replaced with FAQ food grain. How the food grain of FAQ was provided to implementing agencies till replacement of inferior quality of food grain from FCI was arranged.**

No such incident has been noticed in the State till date.

### **2.5.4 System for transportation and distribution of food grains**

The C.A.&P.D Deptt. deliver the food grains through fair price shops in the state at the school doorstep including hilly & remote areas; however strict directions has also been issued to the Directors/CA&PD Deptt of the State to deliver food grains at the doorsteps of the schools as far as possible.

### **2.5.5 Whether unspent balance of foodgrains with the schools is adjusted from the allocation of the respective implementing agencies (Schools/SHGs/Centralized Kitchens) Number of implementing agencies receiving foodgrains at doorstep level.**

The unspent balance of food grains has been adjusted from the allocation of the respective schools. A large number of schools of the districts are receiving food grains at the nearest CA&PD outlets.

### **2.5.6 Storage facility at different levels in the State/ District/ Blocks / Implementing agencies after lifting of food grains from FCI depot.,**

The primary storage of food grains is provided by the CAPD department. The schools after lifting the food grains from the CAPD depots and then store them in clean, dry steel drums placed inside their kitchen sheds.

### **2.5.7 Challenges faced and plan to overcome them.**

The rates for lifting of food grains should be enhanced from Rs. 1500/ per MTs to 2000/ per MTs as it is not sufficient because of the varied topography of the State as the CA&PD Deptt charges more rates in hilly areas and lifting of the food grains by head loads. The detailed plan in this

regard shall be submitted very shortly by taking into consideration PDS rates of different places.

**2.6 Payment of cost of foodgrains to FCI.**

**2.6.1 System for payment of cost of foodgrains to FCI; whether payments made at district level or State level**

Once the budget for food grains is received from the MHRD, Gol, and its Credits confirmed from the State Finance Department, the same is released to both the Directors of School Education implementing the programme in the State and then provided to the CEOs of the Districts for further payments to FCI through RTGS facility.

**2.6.2 Status of pending bills of FCI of the previous year(s) and the reasons for pendency.**

The pending bills of the FCI of current and previous years have been cleared. Details in respect of Bill raised and Payment made to the FCI during 2017-18 is given as under:

(Rs In Lacs)

C.A available (O.B)	Bills raised by FCI	Payment to FCI	Unspent Balance	Pending bills of previous year	Payment of pending bills of previous year
<b>627.87</b>	<b>502.26</b>	<b>460.15 (92%)</b>	<b>42.11</b>	<b>64.95</b>	<b>61.42</b>

**2.6.3 Timelines for liquidating the pending bills of previous year(s).**

The pending bills of the FCI for current and previous years, if any, shall be cleared up.

**2.6.4 Whether meetings are held regularly in the last week of the month by the District Nodal Officers with FCI as per guidelines dated 10.02.2010 to resolve the issues relating to lifting, quality of food grains and payment of bills.**

During the current year no monthly meeting has been conducted by the State Nodal Officer with the FCI authorities. However, at the time of lifting of foodgrains from the FCI, the concerned District Officers discuss the issues with the FCI.

**2.6.5 Whether the District Nodal Officers are submitting the report of such meeting to State Head quarter by 7<sup>th</sup> of next month.**

The District Nodal Officer (CEO) after discussing the issue with FCI Authorities reports to the respective Directors of School Education and further submits the report to the Administrative department.

**2.6.6 The process of reconciliation of payment with the concerned offices of FCI.**



The payment reconciliation is done at the time of release of foodgrains for the quarter received from the FCI. The advance payment or pending payment is duly entered into the bill received for a particular quarter.

**2.6.7 Relevant issues regarding payment to FCI.**

The main issue regarding payment to FCI arises while drawing the bill from the District treasury Office. The delay caused at district treasuries to draw the amount sometimes even takes a month or so.

**2.6.8 Whether there is any delay in payment of Cost of food grains to FCI and steps taken to rectify the same.**

The payment of Cost of foodgrains to FCI is made at the district level by the concerned CEOs as and when the funds under the Scheme are released by GoI, MHRD.

**2.7 Cook-cum-helpers**

**2.7.1 Whether the State follows the norms prescribed by MHRD for the engagement of cook-cum-helpers or it has its own norms.**

The State is following the norms prescribed by the MHRD while engaging the Cook-cum-helpers under the Scheme, the engagement of CCH is generally made from the socially and economically poor families.

**2.7.2 In case, the State follows different norms, the details of norms followed may be indicated.**

No such State norms are followed under the Scheme.

**2.7.3 Is there any difference in the number of Cook-cum-helpers eligible for engagement as per norms and the CCH actually engaged.**

Against the PAB approval of 33268 Cook-cum-helpers, the State has engaged 31136 Cook-cum-helpers leaving a difference of 2132 Cook-cum-helpers which shall be engaged in the current financial year.

**2.7.4 System and mode of payment, of honorarium to Cook-cum-helpers and implementing agencies viz. NGOs /SHGs/Trust/Centralized kitchens etc.**

The payment of honorarium to cook-cum-helpers is made by the Zonal Education Officers via e-transferring in their bank accounts in all the schools.

**2.7.5 Whether the CCH were paid on monthly basis.**

The CCH are paid on monthly basis.

**2.7.6 Whether there was any instance regarding irregular payment of honorarium to Cook-cum-helpers and reason thereof. Measures taken to rectify the problem.**

Honorarium to Cook-cum-helper is always paid on regular basis. However, sometimes, delay in payment is caused in official processing time of credit confirmation and further release of funds to the schools.

**2.7.7 Rate of honorarium to Cook-cum-helpers,**

The rate of honorarium to Cook Cum Helpers is Rs. 1000/ per month (90:10) ratio between Central/State for 10 months only.

**2.7.8 Number of cook-cum-helpers having bank accounts,**

All cook-cum-helpers engaged under the scheme having bank accounts.

**2.7.9 Number of cook-cum-helpers receiving honorarium through their bank accounts,**

All Cook-cum-helpers are receiving honorarium through their bank accounts.

**2.7.10 Provisions for health check-ups of Cook-cum-Helpers,**

The Health Department has not yet started health check-ups of cook cum helpers. However, a decision was taken in the State Level Steering cum Monitoring Committee Meeting in which Health Deptt. was requested for having the health checkup of CCH in the nearest PHCs of the schools.

**2.7.11 Whether cook-cum-helpers are wearing head gears and gloves at the time of cooking of meals.**

The Cook-cum-helpers engaged are not wearing of head gears and globe at the time of cooking of meals. The food is cooked in a very hygienic manner by the cook cum helpers after washing their hands and utensils properly in the schools.

**2.7.12 Modalities for apportionment of cook-cum-helpers engaged at school level and working at centralized kitchens, in case of schools being served through centralized kitchens,**

No centralized kitchen is available as yet in the state.

**2.7.13 Whether any steps have been taken to enroll cook-cum-helpers under any social security schemes i.e Pradhan Mantri Jan Dhan Yojana, Pradhan Mantri Suraksha Bima Yojana, Pradhan Mantri Jeevan Jyoti Bima Yojana etc. and number of cooks benefitted through the same.**

Instructions had already been conveyed to the field functionaries to cover all cook-cum-helpers under the Social Security Schemes.

## **2.8 Procurement and storage of cooking ingredients and condiments**

### **2.7.14 System for procuring good quality (pulses, vegetables including leafy ones, salt, condiments, oil etc. and other commodities.**

The concerned heads of the schools/ teacher I/C MDM are procuring (good quality Agmark / FPO) pulses, vegetables including leafy ones, salt, condiments, etc. and other commodities themselves.

### **2.7.15 Whether First In and First Out (FIFO) method has been adopted for using MDM ingredients such as pulses, oil/fats, condiments salt etc. or not.**

The FIFO method is properly being adopted in usage of pulses and condiments etc. The new pulses and condiments etc. are purchased only after exhausting the old ones.

### **2.7.16 Arrangements for safe storage of ingredients and condiments in kitchens.**

The ingredients and condiments are stored in air tight containers to ensure their safe storage in the kitchens.

### **2.7.17 Steps taken to ensure implementation of guidelines dated 13.02.2015 on food safety and hygiene in school level kitchens under Mid Day Meal Scheme.**

The food is being cooked in hygienic conditions. The cooked food is first tasted by a teacher I/C MDM and Parent to ensure its quality. Before serving the meals, the children are advised to properly wash their hands with soap / hand wash.

## **2.8 Fuel used for cooking of Mid Day Meals – LPG, smokeless chulha, firewood & others.**

### **2.8.1 Number of Schools using LPG for cooking MDM.**

Out of 23121 schools, only 14567 schools are cooking meals by using LPG.

### **2.9.2 Steps taken by State to provide LPG as fuel in MDM in all schools.**

Instructions have already been conveyed to the CA&PD department to cover all leftover schools by providing LPG as fuel in MDM in all schools. However, there are some schools which are located in remote and hilly areas where use of LPG is not feasible because of massive head load and therefore, the timber is used for cooking of meals in those schools which has been found as the best alternative for those schools.

### **2.9.3 Expected date by which LPG would be provided in all schools.**

## **2.10 Kitchen-cum-stores.**

### **2.10.1 Procedure for construction of kitchen-cum-store,**

The kitchen-cum-stores allotted to the District were constructed under erstwhile SSA norms through VLC committee. The construction is properly monitored by the SSA Engineering Wing of the District.

Out of 11815 sanctioned Kitchens-cum-store, the state has completed 7118 and the balance of 4697 kitchen cum store could not be completed within the existing rates prescribed by MHRD. The state has an unspent balance of Rs. 38.15 crore under the component of Kitchen cum store and shall be got revalidated in the current financial year for construction of kitchen sheds.

### **2.10.2 Whether any standardized model of kitchen cum stores is used for construction.**

The state has prepared the type design of Kitchens-cum-store having plinth area of 157 Sq. feet through SSA engineering wing of State SOR 2012 with the estimated cost of Rs. 2.05 lacs in summer zone and Rs. 2.61 in winter zone.

### **2.10.3 Details of the construction agency and role of community in this work.**

The kitchen-cum-stores allotted to the District were constructed under erstwhile SSA norms through VLC committee. The construction is properly monitored by the SSA Engineering Wing of the District. Now, the Engineering wing of School Education Department in place and there is every possibility of construction of kitchen sheds through Engineering wing of the Department.

### **2.10.4 Kitchen cum stores constructed through convergence, if any**

01 kitchen-cum-stores with financial implication of Rs. 0.76 lacs have been constructed through convergence under State Plan during the year 2018-19.

### **2.10.5 Progress of construction of kitchen-cum-stores and target for the next year.**

During the year 2018-19, 01 kitchen-cum-store has been constructed out of District Plan funds. All possible efforts are made to clear the back log of 4697 kitchen cum stores in the current financial year.

### **2.10.6 The reasons for slow pace of construction of kitchen cum stores, if applicable.**

No Kitchen-cum-store has been constructed during 2018-19 out of central assistance.

### **2.10.7 How much interest has been earned on the unutilized central assistance lying in the bank account of the State/implementing agencies**

The unutilized central assistance of Rs. 38.15 crore under the component Kitchen cum Store is not lying in the bank account of the School Education department, the same is still lying with the State Finance Department.



**2.10.8 Details of the Kitchen-cum-stores constructed in convergence. Details of the agency engaged for the construction of these Kitchen-cum-stores.**

The details have been given at point No.2.10.4

**2.11 Kitchen Devices**

**2.11.1 Procedure of procurement of kitchen devices from funds released under the Mid Day Meal Programme**

The funds for kitchen devices are released to the schools through their respective Zonal Education Officers and the procurement is done at the School Level.

**2.11.2 Status of procurement of kitchen devices**

Procurement of kitchen devices is made from the funds released from the MHRD only and not from the other sources of the state.

**2.11.3 Procurement of kitchen devices through convergence or community/CSR**

The Kitchen devices/ eating plates are donated by the religious societies/boards such as Shrine Board, waqaf board of the State.

**2.11.4 Availability of eating plates in the schools. Source of procurement of eating plates.**

Eating plates are available in all schools which are purchased from the Kitchen Devices funds and sometimes from MME funds released by the MHRD, Gol.

**2.12 Measures taken to rectify**

**2.12.1 Inter-district low and uneven utilization of food grains and cooking cost**

There is no such low and uneven utilization of food grains and cooking cost.

**2.12.2 Intra-district mismatch in utilization of food grains and cooking cost.**

There is no such mismatch in utilization of food grains and cooking cost.

**2.12.3 Mismatch of data reported through various sources (QPR, AWP&B, MIS etc)**

No mismatch of data reported through QPRs.

## **2.13 Quality of food**

### **2.13.1 System of Tasting of food by teachers/community. Maintenance of tasting register at school level.**

Before serving the MDM food to children, it is properly tasted by one of the teachers of the schools and details entered into the register.

### **2.13.2 Maintenance of roster of parents, community for the presence of at least two parents in the school on each day at the time of serving and tasting of mid day meal.**

In the Schools serving MDM proper roster of parents has been framed for their presence on each day at the time of serving and tasting of MDM.

### **2.13.3 Testing of food sample by any recognized labs for prescribed nutrition and presence of contaminants such as microbes, e-coli .**

The officials of Controller of Drugs and Food Control Organization, Jammu have inspected 506 schools and picked up 98 samples. After testing, only 01 sample was found substandard .

### **2.13.4 Engagement of / recognized labs for the testing of Meals.**

No such recognized lab has been engaged as yet for testing of meals.

### **2.13.5 Details of protocol for testing of Meals, frequency of lifting and testing of samples.**

The State Health Department in collaboration with Drug and Food Control Organization lift the food samples randomly from the schools for testing its quality and hygiene.

### **2.13.6 Details of samples taken for testing and the results thereof.**

As indicated at point No, 2.13.3.

### **2.13.7 Steps taken to ensure implementation of guidelines issued with regard to quality of food.**

The field functionaries implementing the scheme have been instructed to ensure the implementation of scheme strictly as per the guidelines of the scheme to ensure its quality and hygiene.

## **2.14 Involvement of NGOs / Trusts.**

No NGO/Trusts has been engaged as yet. However, state has initiated process for involvement of NGO "Akshay Patra" to serve meals to the children in District Jammu and Samba on pilot basis.

### **2.14.1 Modalities for engagement of NGOs/ Trusts for serving of MDM through centralized kitchen.**

Guidelines of MHRD have been followed.

### **2.14.2 Whether NGOs/ Trusts are serving meal in rural areas**

No NGO/Trusts has been engaged so far.

- 2.14.3 Maximum distance and time taken for delivery of food from centralized kitchen to schools**  
Not Applicable
- 2.14.4 Measures taken to ensure delivery of hot cooked meals to schools**  
Not Applicable
- 2.14.5 Responsibility of receiving cooked meals at the schools from the centralized kitchen,**  
Not Applicable
- 2.14.6 Whether sealed /insulated containers are used for supply of meals to schools,**  
Not Applicable
- 2.14.7 Tentative time of delivery of meals at schools from centralized kitchen.**  
Not Applicable
- 2.14.8 Availability of weighing machine for weighing the cooked MDM at School level prepared at centralized kitchen.**  
Not Applicable
- 2.14.9 Testing of food samples at centralized kitchens.**  
Not Applicable
- 2.14.10 Whether NGO is receiving grant from other organizations for the mid day meal. If so, the details thereof.**  
No NGO engaged as yet.

**2.15 Systems to ensure transparency and accountability in all aspects of programme implementation,**

To ensure transparency in implementing the programme, the Divisional level authorities are monitoring the programme at Divisional level, CEO's/DIET Principal at District level and ZEO/ZEPO at Zonal level.

- 2.15.1 Display of logo, entitlement of children and other information at a prominent visible place in school**  
All schools serving MDM are displaying logo of MDM and MDM Menu at an eye striking place in the school.
- 2.15.2 Dissemination of information through MDM website**  
Not initiated as yet.
- 2.15.3 Provisions for community monitoring at school level i.e. Mother Roaster, Inspection register,**  
The parents are actively involved in monitoring the scheme by tasting the meals on random basis and inspecting the safety and hygiene of kitchens devices. The VEC/SMC members are also properly monitoring the MDM scheme at school level.



#### **2.15.4 Tasting of meals by community members,**

The meals are tasted by the teacher in charge MDM regularly and sometimes by the VECs members and parents also taste the cooked meals on random basis at the school level.

#### **2.15.5 Conducting Social Audit**

Social Audit of MDM scheme has been conducted in four districts (Budgam, Ganderbal, Kathua and Ramban) through University of Jammu/Kashmir of the State. The audit among other things have observed as under:

- ✓ Children from different religions, caste and background sit together and take meals. It spreads amity and brotherhood.
- ✓ Despite lesser man power in schools, meals are provided regularly .
- ✓ Timely flow of funds is required at school level.
- ✓ Lesser cost of cooking especially in hilly district of Ramban.

### **2.16 Capacity building and training for different stakeholders**

#### **2.16.1 Details of the training programme conducted for cook-cum-helpers, State level officials, SMC members, school teachers and others stakeholders**

223 Cook cum helpers have been trained as master trainer through Institute of Hotel Management, Rajbagh, Srinagar and Food Craft Institute, Nagrota, Jammu. The master trainers have further imparted training to 2791 Cook-cum-Helpers at different level. It is proposed to have 180 more Master trainers during 2019-20 shall be imparting training to 10000 CCHs.

#### **2.16.2 Details about Modules used for training, Master Trainers, Venues etc.**

Training is being imparted to the stakeholders as master trainers from Food Craft Institute, Nagrota Jammu in respect of Jammu Division and Institute of Hotel Management, Rajbagh Srinagar for Kashmir Division.

#### **2.16.3 Targets for the next year.**

Batch of 180 CCHs from both the Division shall be trained as master trainer in the year 2019-20 on quarterly basis, who in turn impart training to all 10000 CCHs.

### **2.17 Management Information System at School, Block, District and State level and its details.**

#### **2.17.1 Procedure followed for data entry into MDM-MIS Web portal**

The data entry into MDM-MIS Web Portal is done at the Block/Zonal Level after receiving the monthly forms filled up by the concerned schools.

#### **2.17.2 Level (State/ District/ Block/ School) at which data entry is made**

The data entry into MDM-MIS Web Portal is done at the Block/Zonal Level after receiving the monthly forms filled up by the concerned schools.

**2.17.3 Availability of manpower for web based MIS**

There is very less manpower available for web based MIS at District/Zonal/Block Level. However the data entry on MIS portal is made by the Data Entry Operators engaged under erstwhile SSA as per the instructions of GoI, MHRD.

**2.17.4 Mechanism for ensuring timely data entry and quality of data**

The Block/Zonal Level authority ensures timely data entry and quality of data.

**2.17.5 Whether MIS data is being used for monitoring purpose and details thereof.**

State has been doing monitoring at different levels and MIS data is also being used for this purpose.

**2.18 Automated Monitoring System (AMS) at School, Block, District and State level and its details.**

**2.18.1 Status of implementation of AMS**

Rolling out of AMS on daily basis through NIC has been started by the State.

**2.18.2 Mode of collection of data under AMS (SMS/IVRS/Mobile App/Web enabled)**

The data is collected through SMS/IVRS/Mobile App/Web enabled.

**2.18.3 Tentative unit cost for collection of data.**

3.02 paisa per SMS

**2.18.4 Mechanism for ensuring timely submission of information by schools  
Not Applicable**

At Present, the school has to furnish information from 10.10 A.M to 5.00 P.M.

**2.18.5 Whether the information under AMS is got validated.**

Yes

**2.18.6 Whether AMS data is being used for monitoring purpose and details thereof.**

Yes

**2.18.7 In case, AMS has not been rolled out, the reasons there for may be indicated alongwith the time lines by which it would be rolled out.**

Not applicable

**2.19 Details of Evaluation studies conducted by State/UT and summary of its findings.**

The Evaluation study of the MDM Scheme at State level is under process through Director General Evaluation and Statistics of the State . The findings of the evaluation study shall be shared with MHRD,GoI as and when received.

**2.20 Write up on best/ innovative practices followed in the State alongwith some high resolution photographs of these best / innovative practices.**

The State has initiated process of implementing Public Finance Management System (PFMS) under MDMS for remittance of funds through e-transfer to the Schools.

## **2.21 Untoward incidents**

### **2.21.1 Instances of unhygienic food served, children falling ill**

No incident of children falling ill in the State due to unsafe drinking water and contamination of food has been reported during 2018-19.

### **2.21.2 Sub-standard supplies,**

No sub standard supplies are supplied/ Utilized by the schools.

### **2.21.3 Diversion/ misuse of resources,**

No Diversion/ misuse of resources have been made in the State.

### **2.21.4 Social discrimination**

There is no Social Discrimination among the Children in the State.

### **2.21.5 Action taken and safety measures adopted to avoid recurrence of such incidents. Whether Emergency Plan exists to tackle any untoward incident.**

Instructions has been given to the cooks and the dealing teachers to avoid any unhygienic activity/lapses while cooking and serving MDM to the children and fresh water taps has been installed in the Schools. Besides, the Health Department and CAPD Deptt are being repeatedly requested for conducting regular meetings with Education Department and to ensure all safety measures be adopted to tackle any untoward incident. Besides, regular health checkups and medicines are being provided regularly to the children and also good quality of food grains are being served to the students.

## **2.22 Status of Rastriya Bal Swasthya Karyakram (School Health Programme)**

### **2.22.1 Provision of micro- nutrients, de-worming medicine, Iron and Folic acid (WIFS).**

During 2018-19, Health check ups of 756336 children have been conducted by the Health Department. 440137 weekly Iron and Folic acid supplementation have been given to school children. Besides, distribution of De-worming tablets among 496327 children .5674 children have been identified with refractive errors and against which 2670 have been provided spectacles.

#### **Recording of height, weight etc.**

The height and weight of the children are being recorded by the Medical Officers while doing the health checkups in the school.

### **2.22.2 Number of visits made by the RBSK team for the health check- up of the children.**

A number of Schools have been visited by the RBSK team covering 756336 Children.

## **2.23 Present monitoring structure at various levels. Strategy for establishment of monitoring cell at various levels viz. Block, District and State level for effective monitoring of the scheme.**

Presently the Scheme is monitored at the Divisional/District/Zonal Level under the composition of following committees constituted: -

**Divisional Level Committee** headed by one Joint Director from the Samagra Shiksha

**District Level Committee** headed by Principal DIET of the respective District.

**Zonal Level Committee** headed by one Principal of +2 institution of the respective zone to be nominated by the Chief Education Officer of the concerned District.

***In addition***, the monitoring of the MDM Scheme has been brought under the control of Panchayati Raj Institutions and Village Education Committees

## **2.24 Meetings of Steering cum Monitoring Committees at the Block, District and State level**

### **2.24.1 Number of meetings held at various level and gist of the issues discussed in the meeting,**

05 monthly meeting at district level under the chairmanship of Member of Parliament and 199 meeting chaired by District Magistrate are held during year 2018-19 in which it was decided to inspect all the schools after regular intervals. However, at the State Level the Steering cum Monitoring Committees is once being held to review the implementation of the scheme. During the year 2018-19, 16401 No. of Schools have been inspected by the government officials.

### **2.24.2 Action taken on the decisions taken during these meetings.**

The heads of the concerned departments have been instructed to take the necessary actions by their respective departments regarding the issues discussed in the meetings for effective implementation of the MDM Scheme.

## **2.25 Frequency of meeting of District Level Committee held under the chairmanship of senior most MP of the District to monitor the scheme. Gist of the issues discussed and action taken thereon.**

The districts levels meeting under the Chairmanship of concerned MP are being held and accordingly the decisions taken in the meetings are communicated to the field functionaries for necessary and appropriate action .

## **2.26 Arrangement for official inspections to MDM centers/schools and percentage of schools inspected and summary of findings and remedial measures taken.**

The District Institute of Education and Training (DIET) have been charged with the responsibility to ensure that all schools are covered where Mid Day Meal is served with the objective to know the status of the implementation of the MDM scheme and corrective remedial measures are to be taken by the respective Chief Education Officer.

**2.27 Details of the Contingency Plan to avoid any untoward incident. Printing of important phone numbers (e.g. Primary Health Center, Hospital, Fire brigade etc.) on the walls of school building.**

As of now, there has been no contingency plan in place. However, the important phone numbers and instructions have been inscribed on the walls/Boards of the school buildings to avoid any untoward incident.

**2.28 Grievance Redressal Mechanism**

**2.28.1 Details regarding Grievance Redressal at all levels,**

Departmental hierarchy addresses public grievance promptly at all levels with the involvement of VEC/SMDC in the scheme.

**2.28.2 Details of complaints received i.e. Nature of complaints etc.**

The complaints and grievances if any received are addressed on priority basis at the required level.

**2.28.3 Time schedule for disposal of complaints,**

Complaints are disposed of by the authorities implementing the scheme as and when comes into their notice.

**2.28.4 Details of action taken on the complaints.**

NA

**2.29 Details regarding Awareness Generation & Information, Education and Communication (IEC) activities and Media campaign, carried out at State/district/block/school level.**

Advertisements about the scheme have been floated in the local leading dailies of the State. Besides, jingles have been played through Prasar Bharti and FM radio channels for information of the children and parents.

**2.30 Overall assessment of the manner in which implementation of the programme is contributing to the programme objectives and an analysis of strengths and weaknesses of the programme implementation.**

The programme is being implemented in the State in its true spirit. In order to fulfill the objectives of the scheme the funds need to be released in time.

**2.31 Contribution by community in the form of Tithi Bhojan or any other similar practices in the State/ UT etc.**

Circular instructions have been issued for strict implementation to all the CEOs for serving Tithi Bhojan on special occasions (including birthdays of the children ) and festivals with the involvement of PRIs members, SMDC members and community members.

**2.32 Details of action taken to operationalize the MDM Rules, 2015.**

**2.33 Details of payment of Food Security Allowances and its mechanism.**

No Food Security Allowances is paid under the Scheme.

**2.34 Any other issues and Suggestions.**

Timely release the Central Assistance is required for effective and efficient implementation of the scheme.

\*\*\*\*\*